**I. Background**

Established in 1951, IOM is the leading inter-governmental organization in the field of migration and works closely with governmental, intergovernmental and non-governmental partners. IOM is dedicated to promoting humane and orderly migration for the benefit of all. It does so by providing services and advice to governments and migrants.

IOM is seeking services for study on circular migration of Afghans to Pakistan. This assignment will contribute to the IOM project “Strengthening Multi-stakeholder Response to Undocumented Afghan Returns in Pakistan.” Funded by DFAT in Pakistan, the project combines several approaches in addressing support for GOP, humanitarian stakeholders, returning and host communities. In order to further strengthen provision of evidence-based cross-cutting information, IOM will engage a technical specialist, company or an individual consultant, for the services described below.

Under the overall supervision of Senior Programme Manager and direct supervision of the Project Lead, the successful service provider will conduct a study and produce report on the following key theme:

* Circular Migration of Afghans to Pakistan

 **II. Tasks to be performed under this contract**

The service provider is expected to undertake the following tasks to produce this report:

* Determine the most appropriate methodology and time frame.
* Propose final size of the sample for survey, with related rationale and composition of the proposed sample.
* Carry out a desk study.
* Conduct data collection upon the agreed sample size and methodology.
* Write the final report, with supporting annexes as relevant.

**III. Tangible and measurable output of the work assignment**

The service provider is expected to produce:

1. Final study report on the theme indicated above and in line with the requirements stated in **section V** below.
2. Any supporting documents/annexes developed in process.

**IV. Performance indicators for evaluation of results**

The quality, targeted and detailed of the work performed as established in above as well as compliance with agreed delivery dates.

**V. Remuneration and Term of Payment.**

The successful service provider shall meet the full operational costs of its field work and survey teams including all travels, remuneration, insurance, emergency medical aid, accommodation, offices and facilities, communications and all that is necessary for the proper operation of the teams. Costs shall include administrative and technical support from the service provider's Head Office.

Payment be made on the following basis:

1. 1st instalment: 25% (twenty-five percent) of the total agreement amount will be paid to the service provider after desk review and data collection, including interviews.
2. 2nd Instalment: 50% (fifty percent) of the total agreement amount will be paid to the service provider upon submission and acceptance of draft final report by IOM.
3. Final payment: 25% (twenty five percent) of the total agreement amount will be made to the service provider after submission and acceptance of the Final Report by IOM.

**VI. Delivery Dates**

* Duration of the consultancy: maximum 21 working days.
* Starting date: ASAP and no later than 01 March 2020.

The service provider will provide his/her final work schedule at the beginning of the assignment for the final approval of IOM. The work plan and schedule will set up clear deadlines for the completion of each expected deliverable.

**VII. Qualifications and experience required**

* Have a minimum master’s degree (or equivalent advanced university degree) in Law, Political Science, Social Science, International Relations, or an equivalent combination of training and experience.
* Have extensive experience in data collection and interviewing techniques.
* Have strong analytical and report writing skills, including good command of English language.
* Be willing to undertake in-country travel related to the assignment.
* Experience in working with relevant donors, governmental, non-governmental institutions is preferred.