



International Organization for Migration (IOM)  
The UN Migration Agency

International Organization for Migration (IOM) Pakistan is looking for an Individual Consultant, according to the terms of reference below:

### **I. Position Information**

Reference No:  
Position title: Consultant  
Duty station: Islamabad  
Type & duration of Contract: Consultancy Contract  
Organizational unit: PESSU, IOM Islamabad  
Preferred starting date: ASAP

### **II. Nature of the consultancy & IOM Project to which the Consultancy is contributing**

Established in 1951, IOM is the leading inter-governmental organization in the field of migration and works closely with governmental, intergovernmental and non-governmental partners. IOM is dedicated to promoting humane and orderly migration for the benefit of all. It does so by providing services and advice to governments and migrants.

This assignment will contribute to the IOM project: “The Multi-Year Humanitarian Programme (MYHP) for Natural Disaster Preparedness, Response and Recovery in Pakistan”. Funded by DFID in Pakistan, the programme is based on a consortium approach. With IOM as the lead, the consortium comprises of ACTED, FAO, HANDS, and UNICEF to devise and deliver integrated, multi-sectoral and good-value preparedness, response and recovery programming that builds local capacities, meets life-saving needs and supports community-level recovery in a way that enhances resilience for the future. Areas prone to or affected by natural disasters across the country are being targeted under the scope of this programme.

Under the overall supervision of Senior Programme Manager, and direct supervision of Programme Coordinator and in close coordination with consortium member agencies, the successful consultant will take the lead in developing position paper on the following key theme:

- Value for Money: Qualitative and Quantitative Analysis

### **III. Tasks to be performed under this contract:**

The consultant is expected to undertake the following tasks to produce this position paper:

- Determine the most appropriate methodology and time frame.
- Carry out a desk study to explore the questions posed by the donor.
- Conduct interviews with partners/other stake holders
- Collect data from partners.
- Undertake quantitative and qualitative analysis for value for money
- Write the final report writing (5-10 pages) along with supporting annexes as relevant.

#### **IV. Tangible and measurable output of the work assignment**

The consultant is expected to produce:

- a) Position paper on the theme indicated above and in line with the requirements stated in **section V** below.
- b) Provide any supporting documents/annexes developed in process.

#### **V. Key Thematic Areas: Value for Money**

The position paper is expected to cover the following aspects of NDC Programme:

- Provide evidence of extent to which extent NDC has addressed VfM in all its sector programmes.
- Quantify how much cost savings have been made during various interventions and sectors throughout programme.
- Provide evidence to what extent NDC has assessed the value of the outputs and outcome of the various interventions.
- Provide evidence of NDC cross-comparison of costs and benefits between different interventions both inter and intra sector.
- Provide evidence to what extent NDC has made cost savings through greater integration of programmes or by encouraging sharing and utilizing technical staff in geographic areas where more than one partner was operating.
- Provide evidence to what extent NDC programme has delivered against 4Es i.e. Efficiency, Effectiveness, Economy, and Equity.
- To what extent, as a result of value for money interventions under NDC, NDC partners engaged in other DFID programmes (e.g. KMPD and BDRP) have been able to make cost savings or show additional benefits from the experience gained through NDC

#### **VI. Performance indicators for evaluation of results**

The quality, targeted and detailed of the work performed as established in above as well as compliance with agreed delivery dates.

#### **VII. Remuneration and Term of Payment.**

The Consultant shall meet the full operational costs of its field investigation and survey teams including all travels, remuneration, insurance, emergency medical aid, accommodation, offices and facilities, communications and all that is necessary for the proper operation of the teams. Costs shall include administrative and technical support from the Consultant's Head Office.

Mode of payment to the Consultant shall be made on the following basis:-

- I. 1st instalment: 25% (twenty-five percent) of the quoted amount will be paid to the Consultant after desk review and interviews of partners.
- II. 2nd Instalment: 50% (fifty percent) of the quoted amount will be paid upon submission and acceptance of draft final report by IOM.
- III. Final payment: 25% (twenty five percent) of the quoted amount will be made to the Consultant after submission and acceptance of the Final Report by IOM.

## **VIII. Delivery Dates**

- Duration of the consultancy: maximum 21 working days.
- Starting date: ASAP

The Consultant will provide his/her final work schedule at the beginning of the assignment for the final approval of the Senior Programme Manager. The work schedule will set up clear deadlines for the completion of each expected deliverable.

## **X. Qualifications or Specialized knowledge/experiences required**

The Consultant should:

- Have a minimum Master degree (or equivalent advanced university degree) in Law, Political Science, Social Science, International Relations, Development Management and/or an equivalent combination of training and experience.
  - Have extensive experience in working on disaster risk reduction related programs in Pakistan. Especially the candidate should have a good command of data collection and interviewing techniques.
  - Have strong analytical, verbal, and report writing skills in English.
  - Be willing to undertake in-country travel related to the assignment.
  - Experience in working with relevant donors, governmental, non-governmental institutions is preferred.
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